

### — Safe Zone

All critical elements(text, images, graphic elements, logo, etc.) must be kept inside the blue circle. Anything left outside may be cut off during printing

### Bleed Zone

Make sure to extend the background images or colors all the way to the edge of the green outline for proper bleed.

**Final Size:** 8.5"x11"

**Size with Bleeds:** 8.75" x 11.25"

(size of file you will submit)

**Image Mode:** CMYK

**Image Resolution:** 300 dpi

**Important:** Please send artwork without blue, green and gray frames & text on this template. If you send files as a PDF, all text should be converted to outlines & all layers flattened.

Save File Type as: JPEG or PDF at maximum quality